

APPENDIX E

GUIDELINES FOR FOLK ART EXHIBITION/COMPETITION

I. HOST LODGE

- A. The host lodge will provide a room easily accessible to the convention hall, adequate in size, to display exhibition/competition entries.
- B. The host lodge will also provide volunteers, adequate in number, to ensure the safety of the items entered, as well as to meet the needs of the delegates and visitors viewing the displays.

II. JUDGES

- A. There shall be a minimum of three judges.
- B. The judges shall be chosen cooperatively and in consultation with the District Cultural/Foundation Director.
- C. The judges shall be chosen from among the delegates, known visitors, or international visitors.
- D. The judges should be well qualified, competent, and knowledgeable about the category they will be judging.
- E. The judges should be unbiased and not have any item(s) of their own entered in competition.
- F. The judges retain the right to disqualify items that are soiled, stained, damaged or inappropriate in any way.
- G. Prior to judging, a designated person not serving on the judges committee will separate the entry from the object.
- H. In order to secure anonymous judging, any visible identification on the object during judging will be hidden.
- I. Rosmalers and wood carvers may sign their objects on the backside. These signatures will be covered by blue tape during the judging.

III. PUBLICITY REGISTRATION FORMS

- A. Publicity and availability of registration forms shall be the responsibility of the District Cultural/Foundation Director.

IV. PRIZES

- A. Each category will have first, second, and third place ribbons awarded.
- B. A Best of Show ribbon/rosette will be awarded.
- C. The public will be invited to vote for their favorite and a People's Choice ribbon/rosette will be awarded.

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- D. All participants will receive a certificate of participation.

V. COST

- A. The District shall be responsible for the cost of the forms for registration, record keeping, ribbons, and appropriate awards.
- B. The District Cultural/Foundation Director has the responsibility of ordering registration forms, ribbons, appropriate awards, and securing volunteer judges.

VI. ELIGIBLE EXHIBITORS

- A. Any Sons of Norway member of District Two is eligible to enter the Folk Art Competition and Folk Art Exhibition to be held during the District Convention
- B. There are 12 categories of entry for painting, needlework, woodworking (with hand tools) and other media:
 - 1. Rosemaling
 - 2. Weaving (Norwegian design)
 - 3. Hardanger embroidery
 - 4. Needlework (e.g., Klostersom & Diamantsom and other traditional needle work with a Norwegian theme)
 - 5. Hand knitting (Norwegian theme)
 - 6. Crocheting and tatting
 - 7. Figure carving (Norwegian motif)
 - 8. Relief carving (Norwegian motif)
 - 9. Chip carving
 - 10. Bentwood
 - 11. Other hand crafts (Norwegian motif)
 - 12. Other media, including photography, with a Norwegian theme or motif.
- C. There are four classes for each category of exhibition and/or competition.
 - 1. Children (Children and grandchildren of District Two members, 15 years old and under, are eligible for exhibition only.) They all receive a certificate of participation.
 - 2. Youth, ages 16-20
 - 3. Adult Amateurs (persons who engage in a given craft activity as a pastime)
 - 4. Adult Professionals (including teachers of the crafts and persons who engage in the activity for gainful reasons, i.e., sales).

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- D. All items submitted must have been made by the entrant and must have been finished Since the last District Two Convention.
- E. An entrant is allowed to enter a maximum of two articles in each category.
- F. All items must be delivered to the Convention Folk Art Committee by the opening of the Convention. Since the entrants may not be at the convention, the most practical approach may be to have the delegates from the lodges bring the entries of fellow lodge artists to the convention along with a waiver signed by the entrant. If a waiver is not signed, the item will not be accepted.
- G. Each item must carry an identification label containing the following information:
 - 1. Category (e.g., rosemaling, wood carving, etc.)
 - 2. Class (e.g., youth, adult professional, etc.)
 - 3. Description (e.g., 20-inch plate, 12x12 doily, etc.)
 - 4. Value (for insurance reasons)
 - 5. Name and complete address of entrant
 - 6. Telephone number of entrant
 - 7. E-mail address of the entrant (if there is one)
 - 8. Lodge name and number
 - 9. “For Sale” (include price) or “Not for Sale.”
- H. It is very important that all entries be registered one month in advance. The Convention Folk Art Committee and District Cultural Director need to know the number and size of entries in advance for planning the exhibit space.

VII. SALES

- A. Entries should be marked with a sale price or NFS (Not for sale).

VIII. RETURN OF ITEMS

- A. All Folk Art items are to be picked up by the entrant or designated person and they will sign the Sons of Norway Exhibit Receipt.
- B. Items not picked up by the entrant or designated person by the specified time at the convention will be returned COD surface rate.

IX. FORMS

- A. Entry Form used by entrant (Form E-A), Page E-5
- B. Identification labels, four per page, (Form E-B), Page E-6. [Attach a label to each item that you submit.]
- C. Waiver of Responsibility Form (Form E-C), Page E-7

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- D. Sons of Norway Exhibit Receipt Form, three per page, (Form E-D), Page E-8
- E. Judging Form used by the judges (Form E-E), Page E-9
- F. Participants in District Two Folk Art Exhibit/Competition Form (Form E-F) Page E-10

X. SUPPLIES NEEDED FOR FOLK ART COMPETITION VOLUNTEERS AND JUDGES

- A. Blue masking tape – to cover the name of competitor on items entered for competition
- B. Black felt marking pen
- C. Ink pens and lead pencils
- D. Scotch tape
- E. Poster board for signs
- F. Two or three clipboards
- G. Accordion-type folder for holding registration forms (alphabetically by last name)
- H. Ballot box
- I. Tablecloths – blue and white
- J. Straight pins